

【公館注：任用団体へ送付する書類のため、応募書類は全て書き込み厳禁。ホチキスどめ禁止】

2014 JET Programme Application Form

Please print the information requested using **CAPITAL LETTERS** for Questions 1-14, 23, 24. For the remaining questions, please type or print your answers clearly. Please see the instructions to answer the questions.

1. Interview Location

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2a. Position Type

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2b. ALT placement
(CIR Applicants only)

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2c. April placement, or
placement after April and
before July/August departure

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3. Last Name ONLY (if you have two last names, leave a space between them)

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First Name ONLY (if you have two first names, leave a space between them. Do not write middle names)

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Middle Initial
(one initial for
each middle name)

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4. Sex
M / F

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5. Nationality

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6. Date of Birth
Year Month Day

1	9																		
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7a. Hometown

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7b. Home state/province/county/department/district (use an abbreviation if possible)

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8. Dual Nationality with Japan

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9a. Have you ever been offered a
position on the JET Programme?

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9b. Have you ever participated
on the JET Programme?

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10. Have you ever been arrested, charged and/or convicted of any crime other than a minor traffic offense (i.e. speeding or parking ticket), including juvenile offences? Failure to report items in this question and Question 16, even those which you believe to have been expunged or otherwise removed from your record that later show up on that history will result in disqualification in principle.

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11a. Accompanied?

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11b. How many people are going to
accompany you?

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11c. Are your children going to
accompany you?

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For use by CIRs, ALTs

16. If you answered "yes" to Question 10, please explain in detail on a separate sheet, providing information regarding the nature and date of the crime. Please also submit a copy of your complete criminal record which documents the incident at the time of the application or by the 15th of February at the latest. This will be examined to decide your short-list candidacy described in Section 10 of the application form.

If you cannot obtain your complete criminal record for statutory reason, please read and sign the "Authorisation and Release form" in order to enable the Japanese Embassy or Consulate General to access your criminal record, which will be examined to decide your short-list candidacy.

Please also note that short-list candidates and alternates who answered "no" to Question 10 must obtain and submit your criminal record to the Japanese Embassy or Consulate General where they interviewed by June 15, 2014. (Please refer to the Application Procedures section for further details on this.)

17. If you will be accompanied by family dependents, please write their relationship (spouse/daughter/son) to you and their ages if they are under 18 years old.

18. If someone is applying for the 2014-2015 programme and you wish to be placed with or near them, please write their name here (as spelled on their application form) and write your relationship to them.

19. If you have strong reasons for a placement request (answer 14c) please make note of the reason here. This includes such cases as medical reasons for a specific placement, or your partner being a current JET Programme participant.

20. Permanent Address (Please use your domestic address only.)

Telephone _____ Fax Number _____

E-mail Address _____

21. Temporary Address & Effective Dates (Effective from _____ to _____.)

Telephone: (Home) _____ (Work) _____

Fax Number: (Home) _____ (Work) _____

E-mail Address: _____ Other Daytime Contact _____

22. Higher Educational Institutions Attended:

Name of Institution	Dates attended	Specialisation (including both major and minor)	Degree/Diploma, Date earned or expected

23a. Education

Level

23b. Academic Specialisation

Major

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Major / Minor

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24a. Certified Teacher

24b. TEFL/TESL Qualification

25. Teaching Background

	Institution	Subject / Course	Grade / Level	Dates	Hours/Week
a. Classroom Teaching					
b. Other Teaching or Tutoring					
c. Teacher Training					

IMPORTANT: Please provide an official transcript of all courses taken at your under graduate college/university and post-graduate school if applicable, as well as any relevant certifications for Questions 22 and 26.

26. International/Intercultural Experience (at home or abroad):

Country	Purpose	Dates

27. Present or Most Recent Occupation

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	Name, Address, Telephone and Fax Number of Employer	Dates
Full-time		
Part-time or Temporary		
Position and Description of Full-time Job:		
Position and Description of Part-time/Temporary Job:		

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28. Proposed Direction of Current or Future Profession and Its Relationship to the JET Programme.

29. Japan-related Studies

	Institution and Course	Dates	Grade
Study of Japanese History, Culture, etc.			
Study of Japanese Language a) Formal			
b) Informal			
Please give an honest evaluation of your Japanese language proficiency. Circle the most appropriate word in each category, according to the guidelines written below:	Reading: advanced semi-advanced inter-mediate element-ary intro-ductory none		
	Writing: advanced semi-advanced inter-mediate element-ary intro-ductory none		
	Speaking: advanced semi-advanced inter-mediate element-ary intro-ductory none		
	Listening: advanced semi-advanced inter-mediate element-ary intro-ductory none		

- Introductory:** Familiar with basic greetings and conversations, and has previous experience with *hiragana* and *katakana*.
Elementary: Mastered elementary level of grammar, about 100 kanji and 800 words, and demonstrates the ability to listen to and understand simple conversations and to read short, simple sentences.
Intermediate: Mastered basic grammar, about 300 kanji and 1,500 words, and demonstrates the ability to listen to and understand everyday conversations and to read simple sentences.
Semi-advanced: Mastered grammar to a relatively high level, about 1,000 kanji and 6,000 words, and demonstrates listening and reading comprehension ability about matters of a general nature.
Advanced: Mastered grammar to a high level, about 2,000 kanji and 10,000 words, and has an integrated command of the language sufficient for life in Japanese society and for providing a useful base for study at a Japanese university.

30. Do you have any certification of Japanese language proficiency? YES / NO (circle one). If yes, please list the names of the certificates and also the applicable dates. Also, please attach documents of certification (if any).

31. Please evaluate any abilities you have in other languages according to the criteria below:

For use by CIRs, ALTs

1=basic 2=elementary 3=intermediate 4=semi-advanced 5=advanced

LANGUAGE:	Reading:	Writing:	Speaking:	Listening:
LANGUAGE:	Reading:	Writing:	Speaking:	Listening:

32. Please list any honours, awards, scholarships, offices held and achievements gained and the dates you received them. (Avoid acronyms and abbreviations.)

33. Please list any extra-curricular/volunteer activities, interests/hobbies/sports. List dates of involvement in each activity, club or team. (Avoid acronyms and abbreviations.)

34. Are you presently an applicant, or do you intend to apply for any other international exchange programmes or scholarships? YES / NO (circle one). If yes, please give details. (Your answers will not affect your qualification for participation on the JET Programme.)

35. Where did you hear about the JET Programme?

<input type="checkbox"/> Professor/Advisor/Instructor	<input type="checkbox"/> Magazine Advertisement	<input type="checkbox"/> TV
<input type="checkbox"/> Placement Office	<input type="checkbox"/> Magazine Article	<input type="checkbox"/> Radio
<input type="checkbox"/> Former JET Participant	<input type="checkbox"/> Newspaper Advertisement	<input type="checkbox"/> Poster
<input type="checkbox"/> Current JET Participant	<input type="checkbox"/> Newspaper Article	<input type="checkbox"/> Career Fair
<input type="checkbox"/> Embassy/Consulate	<input type="checkbox"/> Internet Advertisement	<input type="checkbox"/> JET Alumni
<input type="checkbox"/> Campus Visit	<input type="checkbox"/> Internet Article	<input type="checkbox"/> Other: _____

36. Emergency Contacts (Please list two people who should be contacted in case of emergency.):

Name	Address	Telephone & Fax Number	Relationship to Applicant
		(Tel) (Fax)	
		(Tel) (Fax)	

37. Please fill out the attached “Self-Assessment Medical Report.” If you suffer, or have ever suffered from any physical or mental illness, please attach an explanation and a letter from your physician stating whether you are fit to participate on the JET Programme and, as such, to live and work overseas.

I, the undersigned, certify that the above statements concerning myself and my background are true and accurate to the best of my knowledge, and that I have read and agree with the application guidelines. Furthermore, if I am selected as an Assistant Language Teacher or Coordinator for International Relations, I agree to abide by Japanese laws and regulations and the regulations of my contracting organisation. I agree to carry out my duties to the best of my ability, as well as not to engage in any activities prohibited by the terms and conditions of my appointment. I understand that during my stay in Japan I must not participate in any political activities which would affect my duties nor do anything to disturb the public peace.

Signature:	Date:
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PLEASE RETURN THIS FORM TO:

DEADLINE: